



ELBERT COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

Regular Meeting Held in the BOCC Meeting Room
January 24, 2024 at 9:00 AM

A. INVOCATION/PLEDGE OF ALLEGIANCE: PASTOR FARTHING

Pastor Farthing provided the Invocation and led the Pledge of Allegiance.

B. CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of County Commissioners was called to order at 9:02 AM. Deputy Clerk Amanda Moore called the roll and all commissioners were present.

C. APPROVAL OF AGENDA

Motion: Approval of Agenda as presented.

Commissioner Grant Thayer made a motion to Approve the Agenda as presented. Commissioner Dallas Schroeder seconded the motion.

Yes - Chris Richardson, Grant Thayer, Dallas Schroeder

No - None

D. CONSENT AGENDA

Motion: Approval of Consent Agenda as presented

Commissioner Dallas Schroeder made a motion to Approve the Consent Agenda as presented. Commissioner Grant Thayer seconded the motion.

Yes - Chris Richardson, Grant Thayer, Dallas Schroeder

No - None

1. Approval of CDS Mylars as needed

2. Approval of Vouchers as needed

3. Acknowledgment of Receipt of Variance Reports

4. July-December 2023 Six Month Report

5. Public Trustee 4th Quarter 2023 Report

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E. ELECTED OFFICIALS/DEPARTMENT HEADS/STAFF REPORTS

County Treasurer Sherry Hewlett provided a review of the 4th quarter report. Ms. Hewlett stated that currently they have processed one foreclosure, and it has been withdrawn already. Ms. Hewlett stated that the tax roll has been submitted to the vendor with the goal of being mailed by the 29th, tax payment deadlines have not changed.

F. CITIZEN PUBLIC COMMENT

Don Gray, 16000 Hwy 86 - Mr. Gray provided an update, stating that land agents for Xcel are still contacting landowners and asked if they have submitted an official application.

Commissioner Richardson stated that they had not received a formal application.

G. DISCUSSION ITEMS

1. Discussion on Possible Appropriation of Funds for Fairgrounds Projects not Budgeted for 2024

County Manager Shawn Fletcher explained that with staff changes there have been talks about possible projects and funding those projects for the fairgrounds.

Finance Manager Tiffany Hermes provided information regarding the funds that can be used for the fairgrounds upgrades. Ms. Hermes stated that with the current items budgeted and balances in those funds, there is 1.7 million available to use.

Commissioner Richardson would like to see projects start getting laid out that need to be done before the fair and which ones can wait for next year.

County Manager Shawn Fletcher explained that there is an upcoming meeting set up to talk about grants and projects and would like permission to use the funds identified after figuring out grant status and project lists.

There was a brief discussion regarding timelines for this year's projects and planning out next year in advance. There was discussion on timelines for appropriation of funds as well.

2. Consideration of Approval of the Updated Finance Policy

County Attorney Bart Greer asked that this item be continued to the next meeting. Mr. Greer stated that they are still working on some details in the policy.

Commissioner Richardson asked about the bid process and if it would be included. Mr. Greer stated that moving it to budget would streamline and clarify the process.

H. ACTION ITEMS

1. Consideration of January 10, 2024 Minutes

Motion: Approval of January 10, 2024 Minutes

Commissioner Grant Thayer made a motion to Approve the Minutes as presented. Commissioner Dallas Schroeder seconded the motion.

Yes - Chris Richardson, Grant Thayer, Dallas Schroeder

No – None



2. Consideration of January 17, 2024 Minutes

Motion: Approval of January 17, 2024 Minutes

Commissioner Dallas Schroeder made a motion to Approve the Minutes as presented. Commissioner Grant Thayer seconded the motion.

Yes - Chris Richardson, Grant Thayer, Dallas Schroeder

No – None

3. 2023 Cancellation of Uncollectable Tax Assessments

County Treasurer Sherry Hewlett provided her recommendation for the cancelation of taxes on two properties and a non-producing oil well. Ms. Hewlett described the properties and provided the total of all three properties is \$3000.00.

Public Comment: None

Motion: To Approve the Cancelation of Uncollectable Tax Assessments

Commissioner Grant Thayer made a motion to Approve the Cancelation of Uncollectable Tax Assessments. Commissioner Dallas Schroeder seconded the motion.

Yes - Chris Richardson, Grant Thayer, Dallas Schroeder

No – None

4. Consideration of a Resolution Authorizing the Clerk and Recorder to sign IGA's and MOU's regarding the 2024 Election Year.

Commissioner Dallas Schroeder explained the need for the Resolution and how it helps the Clerk's office with timeliness throughout the year. There was no other discussion.

Public Comment: None

Motion: To Approve the Resolution authorizing the Clerk and Recorder to sign IGA's and MOU's regarding the 2024 Election Year.

Commissioner Dallas Schroeder made a motion to Approve the Resolution authorizing the Clerk and Recorder to sign IGA's and MOU's regarding the 2024 Election Year. Commissioner Grant Thayer seconded the motion.

Yes - Chris Richardson, Grant Thayer, Dallas Schroeder

No – None



5. Consideration of Approval of the Updated County Attorney Policy

County Attorney Bart Greer outlined the updates to the county attorney's policy. Mr. Greer explained that an important addition is that all contracts will require the attorneys' signature.

Public Comment: None

Motion: Approve the Updated County Attorney Policy

Commissioner Grant Thayer made a motion to Approve the Updated County Attorney Policy.
Commissioner Dallas Schroeder seconded the motion.

Yes - Chris Richardson, Grant Thayer, Dallas Schroeder

No – None

6. Consideration of Approval of the Updated County Manager Policy

County Attorney Bart Greer explained the updates to the County Manager's policy. Mr. Greer stated that there were changes to the signature and spending authority. Mr. Greer asked for the removal of the Deputy County Manager and changed it to state a duly appointed designee.

County Manager Shawn Fletcher stated that the idea is to make sure the language is more understandable and transparent.

Public Comment: None

Motion: To Approve the Updated County Manager Policy with the revision of item #9, remove Deputy County Manager and add Duly Appointed Designee.

Commissioner Dallas Schroeder made a motion to Approve the Update County Manager Policy with the revision of item #9, remove Deputy County Manager and add Duly Appointed Designee. Commissioner Grant Thayer seconded the motion.

Yes - Chris Richardson, Grant Thayer, Dallas Schroeder

No - None

7. Consider Resolution of Roadway Claim

County Attorney Bart Greer provided a brief summary regarding litigation for County Road 178 and the surrounding landowners. Mr. Greer stated that there is a resolution to this claim and is asking for the Board's permission to formalize the agreement.

There was a brief discussion regarding increased traffic and new acceleration and deceleration lanes.

No public comment.

Motion: To Grant the County Attorney Authority to Formalize the Agreement

Commissioner Grant Thayer made a motion to Grant the County Attorney Authority to Formalize the Agreement. Commissioner Dallas Schroeder seconded the motion.

Yes - Chris Richardson, Grant Thayer, Dallas Schroeder

No - None

I. BOARD PLANNING

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1. Agenda Items for Next Meeting
 - a. List of projects for the fairgrounds
 - b. WellPath and Methadone Contracts

Commissioner Richardson called a recess at 9:38 AM to return at 11:00 AM for the Board of Health Meeting.

J. BOARD OF HEALTH 11:00 A.M.

The Board of Health Meeting was called to order at 11:00 AM. Deputy Clerk Amanda Moore called the roll and all commissioners were present.

1. Quarterly Board of Health Update

Public Health Director Dwayne Smith provided updates regarding the clinic. Mr. Smith stated that revenues are up, and they are able to accept more insurance plans.

Commissioner Richardson asked if they could see a break-down of uses per insurance. Mr. Smith will provide that information at the next meeting.

Mr. Smith continued with an update on the OWTC (septic) revenues being significantly lower due to the summer flooding and high interest rates. Inspections have been down as well. Mr. Smith stated that the new COVES system has rolled out for vital records and the staff has gone through training. Mr. Smith explained that the WIC program has been suspended due to very low resident interest and vacancies in Douglas County. Mr. Smith explained that with the ARPA grant of \$70,757, they will use the funds to purchase much needed equipment for the health clinic, behavior health support, training, equipment for environmental health service and an emergency preparedness trailer and generator. Mr. Smith is excited to announce that the Health Department with the Elbert County Foundation will award a \$500 scholarship to a graduating student who plans on going into public health or nursing field. Applications will be due by April 15th. Mr. Smith stated that they were notified by Douglas County of a whopping cough case and information will come out soon.

There was a brief discussion on the ARPA grant and the positions it is funding.

Commissioner Richardson asked to change the times for upcoming Board of Health quarterly meetings.

Commissioner Richardson called a recess at 11:43 AM to return at 1:00 PM for the Land Use Hearing.



K. LAND USE HEARINGS 1:00 P.M.

The Land Use Hearing was called to order at 1:00 PM. Deputy Clerk Amanda Moore called the roll and all commissioners were present.

1. Elora (Sterling Crossing) Amended and Restated Service Plans for Metropolitan Districts
Motion: To Open a Public Hearing for Elora (Sterling Crossing) Amended and Restated Services Plans for Metropolitan Districts

Commissioner Dallas Schroeder made a motion to Open a Public Hearing for Elora (Sterling Crossing) Amended and Restated Services Plans for Metropolitan Districts. Commissioner Grant Thayer seconded the motion.

Yes - Chris Richardson, Grant Thayer, Dallas Schroeder

No - None

Public Hearing Opened at 1:03 PM.

Community and Economic Development Director Mar Dettenrieder presented the application for the Elora (Sterling Crossing) Amended and Restated Services Plans for Metropolitan Districts. The applicants are requesting approval of two amended and restated services plans for two existing metropolitan districts formed in 2004. Mr. Dettenrieder stated that, through the referral process, Butler Snow had suggested changes to the services plans and Anderson Analytics had suggested changes to the financial plan. Staff recommends approval.

Graham Anderson with Anderson Analytics, 1516 N Nevada, Colorado Springs, provided an overview and explained the amended service plan. Mr. Anderson stated that the applicants are renaming it, Elora Metropolitan District. The original debt limit for both the water and commercial metropolitan districts was \$10,000,000.00 and with today's market the new debt limit for the water district is \$37,355,000.00 and a 55.664 cap on mills which is lower than the original. Mr. Anderson stated that an HOA will not be established. The city of Aurora will provide water to the property and the water rights will be transferred to the city as well. The new debt limit for the commercial district will be 2,325,000.00 and carry the original mill levy cap.

Commissioner Richardson called a recess at 1:46 PM and returned at 1:48 PM.

Dianne Miller with Miller Law, 1555 California St., Denver, presented the benefits to having a metropolitan district.

There was a brief discussion regarding homeowners on the boards and utilities.

Motion: To Approve Elora (Sterling Crossing) Amended and Restated Services Plans for Metropolitan Districts

Commissioner Dallas Schroeder made a motion to Approve Elora (Sterling Crossing) Amended and Restated Services Plans for Metropolitan Districts. Commissioner Grant Thayer seconded the motion.

Yes - Chris Richardson, Grant Thayer, Dallas Schroeder

No - None

Motion: To Close a Public Hearing for Elora (Sterling Crossing) Amended and Restated Services Plans for Metropolitan Districts

Commissioner Dallas Schroeder made a motion to Close a Public Hearing for Elora (Sterling Crossing) Amended and Restated Services Plans for Metropolitan Districts. Commissioner Grant Thayer seconded the motion.

Yes - Chris Richardson, Grant Thayer, Dallas Schroeder

No - None

Public Hearing Closed at 2:04 PM.

L. ADJOURNMENT

Motion: To Adjourn

Commissioner Grant Thayer made a motion to Adjourn. Commissioner Dallas Schroeder seconded the motion.

Yes - Chris Richardson, Grant Thayer, Dallas Schroeder

No - None

The meeting Adjourned at 2:05 PM.

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BOARD OF COUNTY COMMISSIONERS

ELBERT COUNTY, COLORADO

CHRIS RICHARDSON, Chair, COMMISSIONER District 1

DALLAS SCHROEDER, Vice-Chair, COMMISSIONER District 2

GRANT THAYER, COMMISSIONER District 3

ATTEST: Amanda Moore

Deputy Clerk

BY:

Deputy Clerk to the Board of County Commissioners