



ELBERT COUNTY, COLORADO
BOARD OF COUNTY COMMISSIONERS MEETING MINUTES
Regular Meeting Held in the BOCC Meeting Room
January 25, 2023 at 9:00 AM

A. INVOCATION/PLEDGE OF ALLEGIANCE:

Public Works Director Rory Hale performed the Invocation and led the Pledge of Allegiance.

B. CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of County Commissioners was called to order at 9:04 AM. Deputy Clerk Amanda Moore called the roll. Commissioner Richardson and Commissioner Schroeder were present and Commissioner Thayer was absent.

C. APPROVAL OF AGENDA

Motion: Approval of Agenda as presented.

Commissioner Dallas Schroeder made a motion to Approve the Agenda as presented. Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

No - None

D. CONSENT AGENDA

Motion: Approval of Consent Agenda as presented

Commissioner Dallas Schroeder made a motion to Approve the Consent Agenda as presented. Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

No - None

1. Approval of CDS Mylars as needed
2. Approval of Vouchers as needed
3. Ratification of Annual Contract with SKLD
4. Treasurer's Six Month Report July-December 2022
5. 4th Quarter 2022 Public Trustee Report

E. ELECTED OFFICIALS/DEPARTMENT HEADS/STAFF REPORTS

County Treasurer Sherry Hewlett provided information on the 4th quarter report and trends for future foreclosures. Ms. Hewlett stated that tax notices would be mailed within the next 2 weeks.





F. CITIZEN PUBLIC COMMENT

No Comment

G. DISCUSSION ITEMS

1. Discussion on Resolution regarding Building Permit Fees

Chief Building Official James Trout explained that the authority was provided in 2020 to implement the new building permit fees and this process is a formality at this point. Mr. Trout asked if this item could be moved to action.

Commissioner Richardson agreed that this item could be moved to action.

Public Comment: None

Motion: To Move to Action and Approve the Resolution regarding Building Permit Fees.

Commissioner Dallas Schroeder made a motion to Move to Action and Approve the Resolution regarding Building Permit Fees . Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

No - None

2. Update on 2021 Final Audit

Commissioner Richardson explained the delays in the final audit process and that they had received a draft as of the 19th of this month. Commissioner Richardson stated that the auditor has everything they need and are hopeful to have the final by the next meeting.

Commissioner Schroeder stated that it is a frustrating situation but is out of their control.

Public Comment: None

3. Discussion on 2024 Elbert County Commissioner Budget Goals

Commissioner Richardson explained that annually the Commissioners provide guidance to employees regarding the budget process. Commissioner Richardson stated that the Budget Steering Committee will be meeting soon and will provide input on what goals worked best and others that did not work as well.

Commissioner Schroeder stated that he is looking forward to working with the Committee.

Public Comment: None

4. Second Amended and Restated Intergovernmental Agreement for Ambulance Secure Transportation Licensing and Inspection

County Attorney Bart Greer explained that this amendment is part of a multi-county agreement and that there is a slight change from the last one. Mr. Greer stated that mental health transport will be provided by other transportation so that it does not take an ambulance or squad car out of service in the area. Mr. Greer asked that this item be moved to action.



Commissioners asked for clarification on the location of the inspections.

Public Comment: None

Motion: To move to Action and Approve the Second Amended and Restated Intergovernmental Agreement for Ambulance Secure Transportation Licensing and Inspection

Commissioner Dallas Schroeder made a motion to move to Action and Approve the Second Amended and Restated Intergovernmental Agreement for Ambulance Secure Transportation Licensing and Inspection. Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

No - None

H. ACTION ITEMS

1. Consideration of January 11, 2023 Minutes

Motion: Approval of January 11, 2023 Minutes

Commissioner Dallas Schroeder made a motion to Approve the Minutes as presented and dispense with the reading. Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

No - None

2. Consideration of Resolution Certifying Costs of Prosecuting Crimes

Commissioner Richardson explained the resolution and reimbursement amounts for the prosecution of crimes.

County Attorney Bart Greer stated that this was an annual resolution and the amounts are usually small if any, but still necessary to approve each year.

Public Comment: None

Motion: To Approve the Resolution Certifying Costs of Prosecuting Crimes

Commissioner Dallas Schroeder made a motion to Approve the Resolution Certifying Costs of Prosecuting Crimes. Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

No - None

3. Consideration of Resolution Authorizing County Clerk to Enter into IGA's and MOU's for the 2023 Elections

Commissioner Schroeder explained that having the resolution in place allows the Clerk to quickly approve the agreements and helps streamline the process for the election year.

Public Comment: None

Motion: To Approve the Resolution Authorizing the County Clerk to enter into IGA's and MOU's for the 2023 Elections

Commissioner Dallas Schroeder made a motion to Approve the Resolution Authorizing the County Clerk to enter into IGA's and MOU's for the 2023 Elections . Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

No - None

4. Consideration of Approval of the Elbert County 2022 HUTF Inventory

Public Works Director Rory Hale presented the 2022 HUTF Inventory and the few changes that were made. Mr. Hale thanked Bailey for all her hard work on this.

Public Comment: None

Motion: To Approve the Elbert County 2022 HUTF Inventory

Commissioner Dallas Schroeder made a motion to Approve the Elbert County 2022 HUTF Inventory. Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

No - None

I. BOARD PLANNING

1. Agenda Items for Next Meeting

- A. 2021 Audit
- B. budget Goals
- C. update on PW Facility

Commissioner Richardson called a recess at 9:30 AM to return at 11:00 AM for the Board of Health Meeting.

J. BOARD OF HEALTH 11:00 A.M.

The Board of Health meeting was called to order at 11:01 AM.

1. Quarterly Board of Health Report

Public Health Director Dwayne Smith provided the quarterly update and asked to add an additional item regarding the Agate Water Authority report. Mr. Smith presented a request for an increase in per capita allocation for residents and explained the breakdown.

There was a brief discussion regarding Douglas County Health and how they receive funds for helping our residents with certain programs.

Mr. Smith explained Douglas County's scope of work and how it includes Elbert County in their application process. They receive funds based on that and it does not cost Elbert County.

Mr. Smith stated that COVID positivity rates are relatively low in our county as well as Flu and RSV rates.



Mr. Smith provided an update on septic and food permits, vital records and Bio solids.

Mr. Smith stated that primary and sick care are available at the public health department and they are working on enrolling in more insurance programs.

Mr. Smith provided an overview of the Agate Drinking Water Assessment. Mr. Smith stated that there are issues with their tanks and, as a private water department that services very few homes, they do not have the funds to correct the issue at this time. Mr. Smith thanked Mr. Dettenrieder for working with them to help find ways to correct this issue. Mr. Smith stated that in the report the system was deemed contaminated and inspection showed water storage tanks to be the reason.

Public Comment: None

Commissioner Richardson closed the Board of Health and called a recess at 11:32 AM to return for the Land Use Hearings at 1:00 PM.

K. LAND USE HEARINGS 1:00 P.M.

The Land Use Hearings were opened at 1:02 PM.

1. Continuation of Bandera East PUD and Bandera West PUD Amendment to Independence PUD - Continued to March 8, 2023 at 1:00pm at 215 Comanche Street in Kiowa CO

Motion: To Open a Public Hearing for Bandera East PUD and Bandera West PUD and Continue to March 8, 2023 at 1:00 PM

Commissioner Dallas Schroeder made a motion to open a Public Hearing for Bandera East PUD and Bandera West PUD and Continue to March 8, 2023 at 1:00 PM .Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

No - None

Public Hearing Opened at 1:03 PM

Motion: To Close a Public Hearing for Bandera East PUD and Bandera West PUD

Commissioner Dallas Schroeder made a motion to close a Public Hearing for Bandera East PUD and Bandera West PUD .Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

No - None

Public Hearing Closed at 1:04 PM



**2. Continuation of Independence 3 New and 3 Amended Metropolitan Districts and Service Plans -
Continued to March 8, 2023 at 1:00 pm at 215 Comanche Street in Kiowa CO**

Motion: To Open a Public Hearing for Independence 3 New and 3 Amended Metropolitan Districts and Service Plans and Continue to March 8, 2023 at 1:00 PM

Commissioner Dallas Schroeder made a motion to open a Public Hearing for Independence 3 New and 3 Amended Metropolitan Districts and Service Plans and Continue to March 8, 2023 at 1:00 PM .Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

No - None

Public Hearing Opened at 1:04 PM

Motion: To Close a Public Hearing for Independence 3 New and 3 Amended Metropolitan Districts and Service Plans

Commissioner Dallas Schroeder made a motion to close a Public Hearing for Independence 3 New and 3 Amended Metropolitan Districts and Service Plans .Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

No - None

Public Hearing Closed at 1:05 PM

3. Spring Valley Ranch Filing No. 9

Motion: To Open a Public Hearing for Spring Valley Ranch Filing 9

Commissioner Dallas Schroeder made a motion to open a Public Hearing for Spring Valley Ranch Filing 9. Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

No - None

Public Hearing Opened at 1:05 PM

Community and Development Director Greg Thompson presented a request to approve the final plat for Spring Valley Ranch Filing 9. Mr. Thompson explained that it includes 130 residential lots.. Mr. Thompson explained the process of the application and that the Subdivision Improvement Agreement (SIA) is not complete at this time. Mr. Thompson asked for conditional approval and a continuance on this application.

Applicant Representative Jim Marshall stated that the home builder owns the property, but he is still the subdivider and they are close to having the SIA completed. Mr. Marshall also added that they are still working with the state on a water reuse system which would be able to water the Golf Course.

County Attorney Bart Greer stated they are close to a final SIA and recommended continuance.

Public Comment: None

Commissioner Richardson closed public comment on this item.

Motion: To Continue Spring Valley Ranch Filing 9 to February 8, 2023 at 1:00 PM

Commissioner Dallas Schroeder made a motion to Continue Spring Valley Ranch Filing 9 to February 8, 2023 at 1:00 PM. Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

No - None

Motion: To Close a Public Hearing for Spring Valley Ranch Filing 9

Commissioner Dallas Schroeder made a motion to close a Public Hearing for Spring Valley Ranch Filing 9. Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

No - None

Public Hearing Closed at 1:21 PM

L. ADJOURNMENT

Motion: To Adjourn

Commissioner Dallas Schroeder made a motion to Adjourn. Commissioner Chris Richardson seconded the motion.

Yes - Chris Richardson, Dallas Schroeder

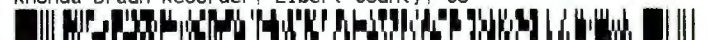
No - None

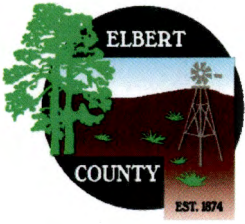
The meeting Adjourned at 1:21 PM



Elbert County Public Health

Elbert County Board of Health
Quarterly Update
January 25, 2023





Agenda

- Administrative Updates
 - Request for Increase in Local Per Capita Allocation to Public Health
- Program Updates
 - Communicable Diseases
 - Environmental Health
 - Vital Records
 - Health Promotion
 - Emergency Preparedness
- Q & A





Foundational Public Health Services



Communicable Disease
Prevention, Investigation
and Control



Environmental
Public Health



Maternal, Child,
Adolescent, and
Family Health



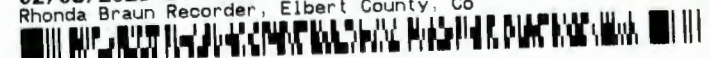
Chronic Disease, Injury
Prevention, and Behavioral
Health Promotion

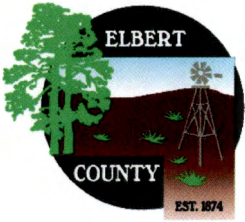


Access to and
Linkage with
Healthcare



Foundational Public Health Capabilities





Request for Increase in Per Capita Allocation

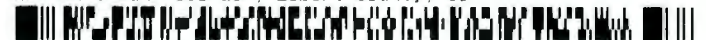
- In Accordance with the **Colorado Public Health Act of 2008**, C.R.S. 25-1-501 et seq., intended to improve the performance of the public health system statewide.
- In part, the Colorado General Assembly declared:
 - “Each community in Colorado should provide high-quality public health services regardless of its location.”
 - “A strong public health infrastructure is needed ...and is a shared responsibility among state and local public health agencies and their partners within the public health system.”



Request for Increase in Per Capita Allocation (continued)

Among many provisions, the Act:

- Defined the duties of a local public health agency.
- Directed the Colorado Board of Health to establish by rule:
 - minimum qualifications for directors
 - core public health services
 - minimum quality standards for public health services
 - a funding formula for allocating moneys to county and district public health agencies.





Request for Increase in Per Capita Allocation (continued)

- According to the Act, an agency shall consist of a county or district board of health, a public health director and a medical officer, and other relevant personnel necessary to carry out the duties of the agency. The following are examples of common positions held within local public health agencies:
 - Emergency Preparedness Coordinator
 - Environmental Health Specialist ✓
 - Epidemiologist ✗
 - Health Educator ✓
 - Health Planner ✗
 - Nutritionist ✗
 - Public Health Nurse ✓





Request for Increase in Per Capita Allocation (continued)

- In 2008, Elbert County allocated \$1.50 per capita to support its Public Health Department
- This amount has remained unchanged over the past 15 years
 - 2022 Per Capita allocation: \$37,709.50
- Inflation has increased 36% since 2008*
- Elbert County 2022 U.S. Census population estimate: 27,128
- Beginning with FY 2024 Budget, a per capita allocation aligned with the rate of inflation is requested
 - Inflation rate from 2008 to 2022 would increase per capita allocation from \$1.50 to \$2.04
 - Total increase = \$17,631.62
 - New request for FY 2024 = \$55,341.12

** Per American Institute for Economic Research*



Communicable Disease Updates: COVID-19

- <5 reported COVID-19 cases of infection over the past week
- No new hospitalizations to report
- COVID-19 average positivity:
 - 2-week: 5.0%
 - 1-week: 2.5%.
 - Statewide 1-week: 7.4%





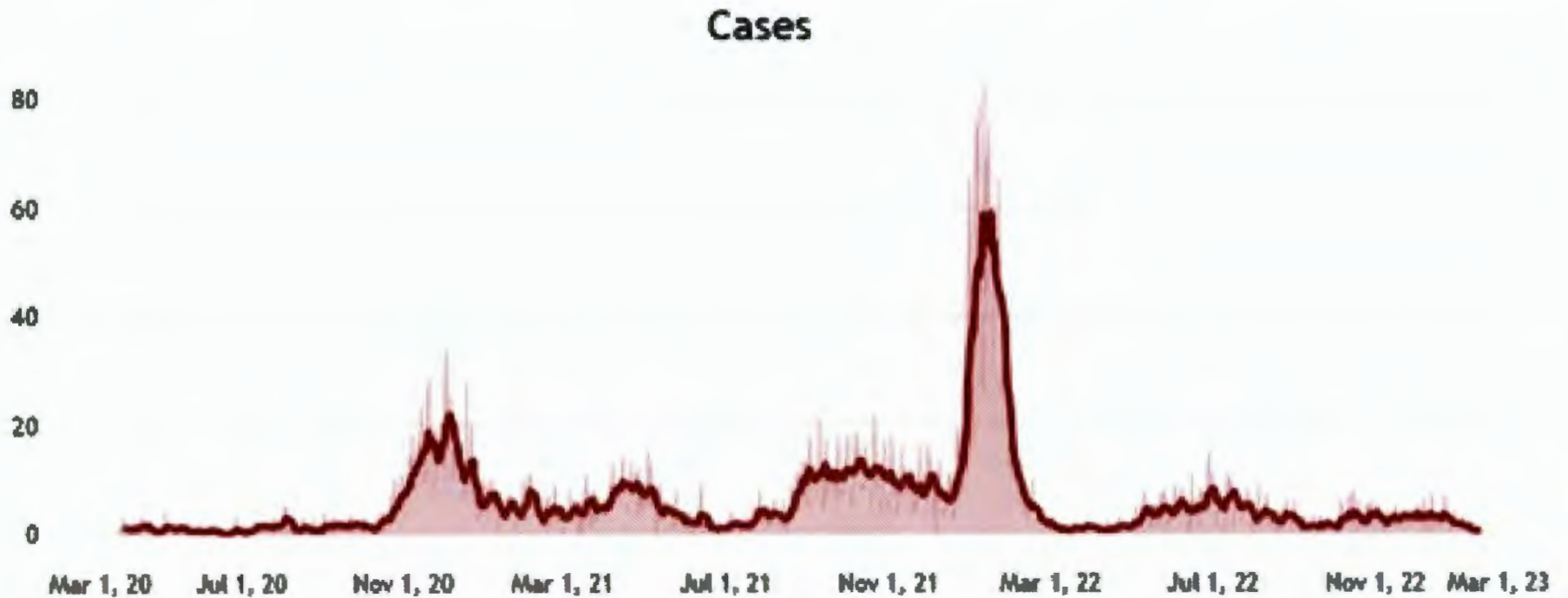
2022 COVID-19 Cases in Elbert County

- ▶ 2,270 known, confirmed infections
 - ▶ 1 out of every 11.95 residents
 - ▶ 2021: 1 of 8.81 residents
 - ▶ 2020: 1 of 27.44 residents
- ▶ 95 hospitalizations YTD
 - ▶ 1 out of every 23.9 cases
- ▶ 14 fatalities
 - ▶ 1 out of every 162.1 cases
 - ▶ Range in age: 54 to 94 years





Trend line of confirmed cases





Environmental Health Updates

- Total Septic Permits Issued in 2022: 662
- Total Septic Revenue in 2022: \$168,574
- Total Food Licenses Issued in 2022: 60
- Total Food License Revenue in 2022: \$28,657.75



OWTS permits issued (YTD)

Permit Type	2022	2021	2020	2019
New	89	117	79	104
Repair	157	200	168	126
Use	416	482	408	405
Total Permits Issued	662	799	655	635



OWTS Inspections

Month	2022		2021		2020		2019
JAN	16		12		16		9
FEB	18		9		6		6
MAR	20		11		17		7
APR	21		18		24		9
MAY	25		17		19		18
JUN	37		27		25		29
JUL	22		18		26		15
AUG	16		22		15		18
SEP	23		16		26		15
OCT	19		23		18		18
NOV	23		31		7		17
DEC	15		21		9		18
Total	255		225		208		179



OWTS Revenue

Month	2022	2021	2020	2019
JAN	\$ 13,188.00	\$ 14,957.00	\$ 11,210.00	\$ 13,950.00
FEB	\$ 9,392.00	\$ 13,930.00	\$ 7,396.00	\$ 13,926.00
MAR	\$ 13,234.00	\$ 15,503.00	\$ 14,854.00	\$ 13,180.00
APR	\$ 19,753.00	\$ 23,695.00	\$ 10,115.00	\$ 18,153.00
MAY	\$ 17,611.00	\$ 13,288.00	\$ 16,180.00	\$ 16,107.00
JUN	\$ 16,938.00	\$ 20,784.00	\$ 19,153.00	\$ 23,672.00
JUL	\$ 14,511.00	\$ 14,015.00	\$ 11,569.00	\$ 22,049.00
AUG	\$ 16,753.00	\$ 20,480.00	\$ 13,215.00	\$ 10,715.00
SEP	\$ 14,134.00	\$ 13,538.00	\$ 18,884.00	\$ 15,738.00
OCT	\$ 14,084.00	\$ 20,003.00	\$ 21,472.00	\$ 7,719.00
NOV	\$ 12,134.00	\$ 15,707.00	\$ 10,365.00	\$ 8,942.00
DEC	\$ 5,569.00	\$ 13,061.00	\$ 11,415.00	\$ 10,715.00
TOTAL	\$ 161,732.00	\$ 198,961.00	\$ 165,828.00	\$ 174,866.00

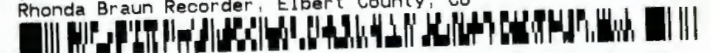


Food License Types

FOOD LICENSE TYPE								
RETAIL FOOD LICENSES	2022		2021		2020		2019	
	Renewed	New	Renewed	New	Renewed	New	Renewed	New
Grocery	9		11	1	9	2	9	1
Limited Food Service	6	1	5	2	8		6	3
Mobile Food	5	1	12	4	5	4	11	5
Restaurants	27	1	30	4	30	4	31	2
TOTAL LICENSES ISSUED:	47	3	58	11	52	10	57	8
NON-PROFIT FOOD LICENSES	2022		2021		2020		2019	
	Renewed	New	Renewed	New	Renewed	New	Renewed	New
Child Care Kitchen	1	1	1		1		1	
Correctional Facility Kitchen	1		1		1		1	
Schools	9		10		10		10	
Food Banks	2							
TOTAL LICENSES:	60	4	70	11	64	10	69	8

Food License Revenue

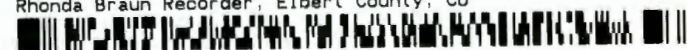
Month	2022	2021*	2020	2019
JAN	\$ 7,575.00	\$ 2,045.00	\$ 4,540.00	\$ 4,645.00
FEB	\$ 1,155.00	\$ 1,790.00	\$ 1,640.00	\$ 2,580.00
MAR	\$ 2,772.75	\$ 1,425.00	\$ 1,325.00	\$ 770.00
APR	\$ 2,865.00	\$ 3,642.75	\$ 385.00	\$ 1,310.00
MAY	\$ 1,180.00	\$ 585.00		\$ 1,030.00
JUN	\$ 585.00	\$ 770.00		\$ 1,515.00
JUL	\$ 270.00	\$ 2,387.75	\$ 385.00	\$ 100.00
AUG	\$ 485.00	\$ 485.00		\$ 270.00
SEP	\$ 385.00	\$ 950.00	\$ 655.00	
OCT	\$ 485.00	\$ 2,387.75		\$ 385.00
NOV	\$ 385.00	\$ 370.00		\$ 385.00
DEC	\$ 10,515.00	\$ 7,955.00	\$ 8,360.00	\$ 11,145.00
Total	\$28,657.75	\$ 24,793.25	\$ 17,290.00	\$ 24,135.00



Vital Records Updates

(Services resumed 1/24/2022)

	2022	2021	2020	2019
Birth Issued	99	0	38	72
Death Issued	39	0	11	16
Total Issued	138	0	49	88





Vital Records Revenue

2022	2021	2020	2019
\$ 2,517.00	\$ 0.00	\$ 797.00	\$ 1,640.00



Vital Records Performance

- Elbert County Vital Records was recognized by CDPHE as one of only 17 offices that scored 100% in two compliance reviews across the past 6 months.
- Reviews are conducted to assure consistent and secure practices in local Vital Records offices, and are an evaluation tool to review individual office practices and forms.





Biosolids Applications

- 8 total applications between November 7 and December 10
- All were along and just South of CR 194 (R57W/T6S)

www.metrowaterrecovery.com





Health Promotion Updates

BRINGING PRIMARY CARE AND SICK CARE TO ELBERT COUNTY



Dr. Laurie
Kohring, RN,
CPNP-AC/PC, CPN
Pediatric Nurse
Practitioner



Brandi Konecny,
RN, MSN, FNP-C,
AGACNP-BC
Family Nurse
Practitioner

Same day
appointments
available
Monday
and Tuesday.

Call us at
303-621-3144

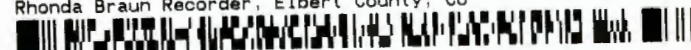
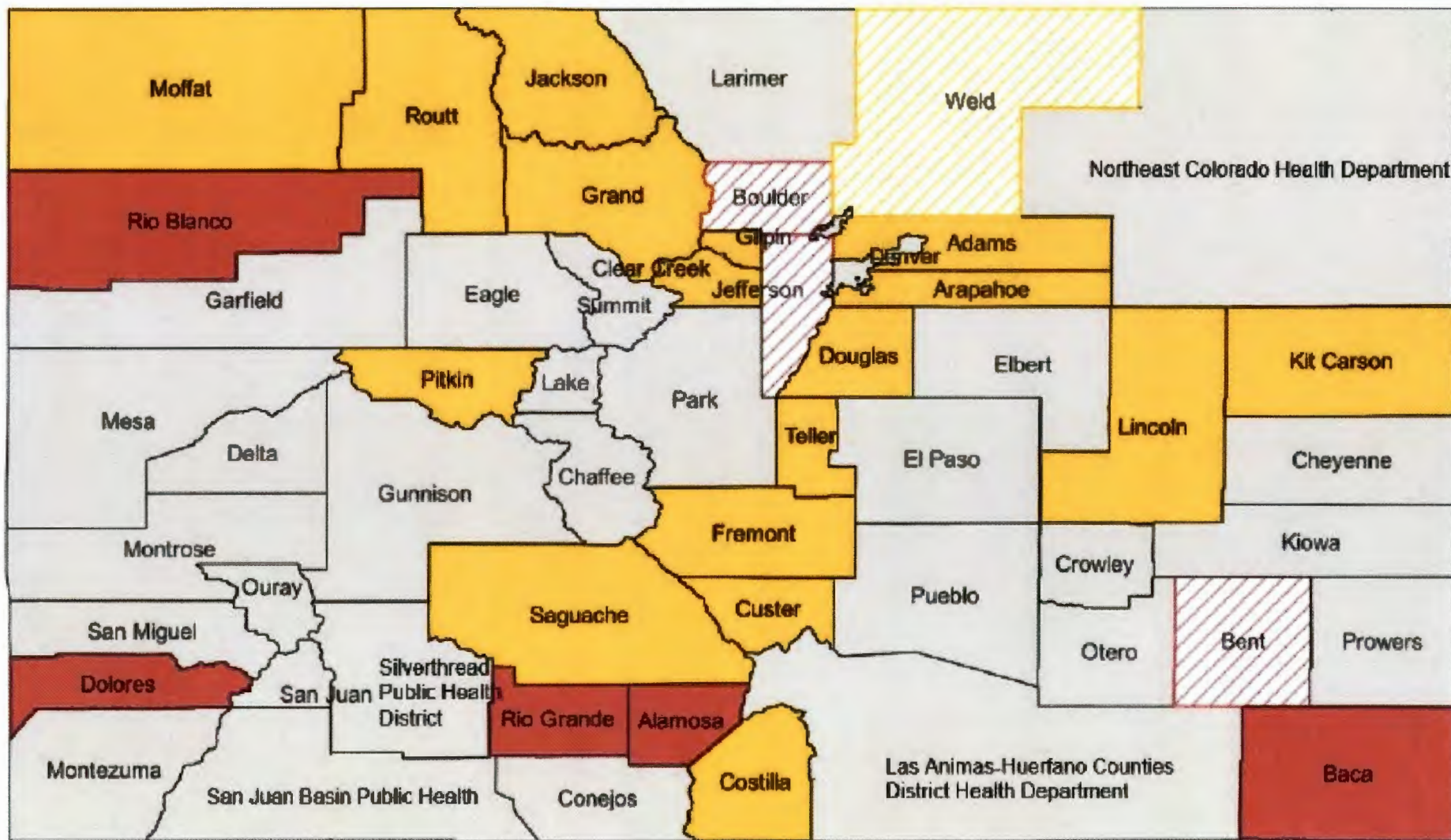
**ELBERT
COUNTY**
PUBLIC HEALTH

75 UTE AVE, KIOWA



Local Public Health Agency Director Turnover
March 2020 - January 2023

none
 1 turnover
 multiple turnovers
 vacant (as of 1/23)





Contact Info

Dwayne.Smith@elbertcounty-co.gov

(303) 621-3202

Updates via *NEW* Facebook page at
“Elbert County Public Health Department”



Public Health
Prevent. Promote. Protect.





BOARD OF COUNTY COMMISSIONERS

ELBERT COUNTY, COLORADO

CHRIS RICHARDSON, Chair, COMMISSIONER District 1

DALLAS SCHROEDER, COMMISSIONER District 2

GRANT THAYER, Vice-Chair, COMMISSIONER District 3

ATTEST: Amanda Moore

Deputy Clerk

BY:

Deputy Clerk to the Board of County Commissioners